

STATE OF UTAH

Antelope Island State Park Job Description and Application

TITLE: Volunteer Camp Host
EFFECTIVE DATE: Flexible (8 months maximum)
SUPERVISOR: Buildings and Grounds Supervisor
STEP/PAY RANGE: 20 Hours/Week Volunteer Work for Campsite

PURPOSE AND DISTINGUISHING CHARACTERISTICS

Incumbents in this volunteer position perform 20 hours per person weekly volunteer work for occupancy of a campsite at Antelope Island State Park. Duties include customer service, camper assistance, and on-site security presence, cleaning of assigned campsites, custodial duties of assigned restroom and litter and safety patrol of other public areas. Additional host duties may include providing customer assistance in visitor center and/ or Fielding Garr Ranch, camper assistance with reservations/registration and rules/regulations, fee collections and/or traffic control during peak visitation hours, development and/or displays of interpretive and educational program information and general custodial and maintenance tasks.

REQUIREMENTS:

- Must be at least 18 years of age.
- Must have a valid Driver License
- Must be able to read and write in English.
- Must complete all "Agreement for Voluntary Services" Forms
- Must be available minimally Friday, Saturday, Sunday and Holidays.
- 20 hours of volunteer service per person per week for compensation of on-site camping (water, sewer, and power).

SKILLS

- Customer service/relations.
- Phone/radio communications and etiquette
- Problem solving
- Verbal/Non-verbal communications
- Ability to read, understand and explain documents in English.
- Availability and approachability
- Legibly write receipts, camping tags, reports and reservation information
- Wide range of physical mobility
- Ability to accurately exchange money for fee/service and count back change
- Some computer/internet familiarity
- Cash register and credit card machine use

- Cleaning techniques/supplies of a household nature

TASKS

- Greet, assist, and answer park visitor questions.
- Be readily accessible/available to assist the public.
- Contact park staff or law enforcement personnel as warranted.
- Receive reports and/or resolve customer complaints.
- Understand, explain, and provide information on park rules/regulations
- Provide pamphlets on park commodities and programs.
- Provide traffic control directions and information.
- Assist in Emergency Situations (Emergency Protocols)
- Use appropriate safety gear and/or signage (gloves, eye protection, signs)
- Pick up litter, clean restrooms, and maintain a tidy host site
- Clean fire pits, tables, grills, and cement pads
- String-trim all public access areas, signs and hazardous areas
- Sweep and/or clean debris from walks and/or roadways.
- Wash, clean, and/or paint walls, signposts, and roadways.
- Assist with programs, presentations and special events as needed.
- Other specific duties as agreed upon with park staff

WORKING CONDITIONS:

Temperatures can range from 32 to 100 degrees.

Weather conditions may include wind, rain and direct sunlight.

Summer conditions are hot and dry, with an occasional thunderstorm and high winds.

Wearing of personal protective equipment or safety gear may be required.

Biting gnats mid-April through June (bug spray is ineffective); other insects throughout the summer.

Contact with public visitors may be abusive and or difficult at times.

Disruptions by visitors with complaints or emergency needs may occur.

Uniform wearing is required

PHYSICAL REQUIREMENTS:

May experience occasional interruptions of sleep patterns.

Sitting, standing and kneeling to perform tasks.

Bending, leaning, and moving to perform tasks.

Pulling, lifting, and reaching to perform tasks.

Repetitive cleaning tasks.

TO APPLY:

Email or mail Volunteer Application (below) to [Chad Bywater](#) or Antelope Island State Park, Attn: Chad Bywater, 4528 W 1700 So, Syracuse, Utah 84075

Volunteer Camp Host
Application Antelope Island
State Park

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Home _____ Work _____

Email: _____

Months you are available: _____

In case of emergency contact: _____

Telephone: _____ Home _____ Work _____ Relationship _____

Are you in school? No Yes Where? _____

Are you currently employed: No Yes Where? _____

Reasons for volunteering:

Spare time

Civic minded

Sharpen old skills

School credit

Learn new skills

Other _____

List any experience and/or special skills that you bring to us: _____

Do you speak any language(s) other than English No Yes

If yes, which language(s) _____

Would you be available for physical labor, such as moving items, hauling, lifting more than 25 lbs.? Yes No

Are there projects/activities you would like to avoid? No Yes If yes, please list: _____

Are you able to work Fridays, Saturdays, Sundays and Holidays? Yes No

Hobbies and interests: _____
