**State of Utah**

**Department of Natural Resources**

**Division of Recreation**

**Environmental Study - Preparer’s Checklist**

|  |  |
| --- | --- |
| Project Name: Click here to enter text. | |
| Project No.: **UT Motorized or Non-Motorized RTP FY22(XX)** | |
| Applicant Organization: Click here to enter text. | |
| Prepared By: Click here to enter text. | Date: Click here to enter a date. |
|  | Phone: Click here to enter text. |

**INSTRUCTIONS - important, please read!**

**This form must be completed and attached to the Environmental Study.** Project sponsor is responsible for contracting with qualified resource professionals to conduct resource surveys and prepare technical reports, evaluations, and/or assessments. Project sponsor is responsible for obtaining all clearance memos and/or consultation letters. All reports, consultation memos/letters, and other relevant documents/correspondence must be attached to the Environmental Study, preferably in the order listed on the form. Incomplete or inadequate documents will not be approved.

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| --- | --- | --- |
| **Required Item**  Must be included with Environmental Study. | **Included with Environmental Study?**  If no, explain below why not. | **Reviewed**  **by RTP Coordinator?** |
| Purpose and Need |  |  |
| Project Description |  |  |
| Project Location Map |  |  |
| Other Project Figures |  |  |
| Public Involvement |  |  |
| Right-of-Way |  |  |
| Cultural Resources Inventory Report |  |  |
| Cultural Resources Clearance Memo from UDOT |  |  |
| Native American Consultation Letters |  |  |
| Paleontological Letter from UGS |  |  |
| T&E Biological Evaluation/Assessment |  |  |
| T&E and Wildlife Determination from UDOT |  |  |
| T&E/Wildlife Consultation Letters |  |  |
| Invasive Species Letter from County |  |  |
| Wetlands Evaluation |  |  |
| Wetlands Clearance Memo from UDOT |  |  |
| Floodplains |  |  |
| Storm Water Runoff |  |  |
| Hazardous Waste |  |  |
| Farmlands |  |  |
| Air Quality |  |  |
| Other Environmental Factors |  |  |
| Summary Questions |  |  |
| Conclusion Questions |  |  |
| Project Stipulations (including BMPs) Listed |  |  |
| Permits Listed |  |  |
| Mitigation Commitments Listed |  |  |