

# FISCAL INCENTIVE GRANT (FIG) TIMELINE

This is a **Quarterly** State OHV Fiscal Incentive Grant and is commonly referenced as **FIG**.

## REVIEW BY OHVAC

The Off-Highway Vehicle Advisory Council (OHVAC) reviews applications and makes **recommendations** on the applications received.

## CLOSING DATE

FIG has 4 due dates a year. **Jan, Apr, Jul & Oct**. All four closing dates fall on the **15th** of that specific month.

## APPROVED BY THE OUTDOOR ADVENTURE COMMISSION

The Board makes the **final decision** based upon the recommendations from the OHVAC.

## CONTRACT SENT OUT

Contracts are emailed to the Project Manager **1-3 business days** after the Outdoor Adventure Commission meets.

## SIGNED CONTRACT RETURNED

**Division Director** signs off on the grants and they are sent to finance.

## CONTRACT # ASSIGNED

Official contract is in place. Grant work can **commence**.

## FUNDING OPTIONS

The applicant has the option to receive **75%** of the requested funding upfront or the **full funding** once project is complete.

## MID-SITE INSPECTION

Program staff may request a mid-site inspection to **evaluate** work.

## CLOSEOUT DOCUMENTS

**1 month** prior to the deadline, Program staff will request closeout documents.

## REVIEW

Closeout documents reviewed, **pictures** of complete project requested

## PAYMENT

**Final** or **remaining** payment mailed to applicant

## FINAL SITE INSPECTION & RECOGNITION

**Program staff** conducts a final site inspection with the Project Manager and request signage at the site and a press release to show recognition.