

**STATE OF UTAH**  
**Antelope Island State Park**  
**Job Description and**  
**Application**

TITLE: **Volunteer Camp Host**  
EFFECTIVE DATE: **Flexible (8 months maximum)**  
SUPERVISOR: **Assistant Park Manager**  
STEP/PAY RANGE: **20 Hours/Week Volunteer Work for Campsite**

**PURPOSE AND DISTINGUISHING CHARACTERISTICS**

Incumbents in this volunteer position perform 20 hours per person weekly volunteer work for occupancy of a campsite at Antelope Island State Park. Duties include customer service, camper assistance, and on-site security presence, cleaning of assigned campsites, custodial duties of assigned restroom and litter and safety patrol of other public areas. Additional host duties may include providing customer assistance in visitor center and/ or Fielding Garr Ranch, camper assistance with reservations/registration and rules/regulations, fee collections and/or traffic control during peak visitation hours, development and/or displays of interpretive and educational program information and general custodial and maintenance tasks.

**REQUIREMENTS:**

- Must be at least 18 years of age.
- Must have a valid Driver License
- Must be able to read and write in English.
- Must complete all "Agreement for Voluntary Services" Forms
- Must be available minimally Friday, Saturday, Sunday and Holidays.
- 20 hours of volunteer service per person per week for compensation of on-site camping (water, sewer, and power).

**SKILLS**

- Customer service/relations.
- Phone/radio communications and etiquette
- Problem solving
- Verbal/Non-verbal communications
- Ability to read, understand and explain documents in English.
- Availability and approachability
- Legibly write receipts, camping tags, reports and reservation information
- Wide range of physical mobility
- Ability to accurately exchange money for fee/service and count back change
- Some computer/internet familiarity
- Cash register and credit card machine use

- Cleaning techniques/supplies of a household nature

#### **TASKS**

- Greet, assist, and answer park visitor questions.
- Be readily accessible/available to assist the public.
- Contact park staff or law enforcement personnel as warranted.
- Receive reports and/or resolve customer complaints.
- Understand, explain, and provide information on park rules/regulations
- Provide pamphlets on park commodities and programs.
- Provide traffic control directions and information.
- Assist in Emergency Situations (Emergency Protocols)
- Use appropriate safety gear and/or signage (gloves, eye protection, signs)
- Pick up litter, clean restrooms, and maintain a tidy host site
- Clean fire pits, tables, grills, and cement pads
- String-trim all public access areas, signs and hazardous areas
- Sweep and/or clean debris from walks and/or roadways.
- Wash, clean, and/or paint walls, signposts, and roadways.
- Assist with programs, presentations and special events as needed.
- Other specific duties as agreed upon with park staff

#### **WORKING CONDITIONS:**

Temperatures can range from 32 to 100 degrees.

Weather conditions may include wind, rain and direct sunlight.

Summer conditions are hot and dry, with an occasional thunderstorm and high winds.

Wearing of personal protective equipment or safety gear may be required.

Biting gnats mid-April through June (bug spray is ineffective); other insects throughout the summer.

Contact with public visitors may be abusive and or difficult at times.

Disruptions by visitors with complaints or emergency needs may occur.

Uniform wearing is required

#### **PHYSICAL REQUIREMENTS:**

May experience occasional interruptions of sleep patterns.

Sitting, standing and kneeling to perform tasks.

Bending, leaning, and moving to perform tasks.

Pulling, lifting, and reaching to perform tasks.

Repetitive cleaning tasks.

#### **TO APPLY:**

Email or mail Volunteer Application (below) to [wendywilson@utah.gov](mailto:wendywilson@utah.gov) or Antelope Island State Park, Attn: Wendy Wilson, 4528 W 1700 So, Syracuse, Utah 84075

## Volunteer Camp Host Application Antelope Island State Park

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_

Email: \_\_\_\_\_

Months you are available: \_\_\_\_\_

In case of emergency contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_ Relationship \_\_\_\_\_

Are you in school?  No  Yes Where? \_\_\_\_\_

Are you currently employed:  No  Yes Where? \_\_\_\_\_

Reasons for volunteering:

Spare time  Civic minded  Sharpen old skills

School credit  Learn new skills

Other \_\_\_\_\_

List any experience and/or special skills that you bring to us: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you speak any language(s) other than English  No  Yes

If yes, which language(s) \_\_\_\_\_

Would you be available for physical labor, such as moving items, hauling, lifting more than 25 lbs.?  Yes  No

Are there projects/activities you would like to avoid?  No  Yes

If yes, please list: \_\_\_\_\_

Are you able to work Fridays, Saturdays, Sundays and Holidays?  Yes  No

Have you had previous camp host experience?  Yes  No

If yes, please list:

Location: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_ May we contact this person?  Yes  No

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Supervisor Phone: \_\_\_\_\_ May we contact this person?  Yes  No

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