Project #________ Project Name:_______________________________

Section A: Project Overview

Total Request: ___________ Total Cost:______________

Right of Way (ROW) or Easement Secured? Y/N______ Is Public Access Guaranteed? Y/N______

Secondary Manager info filled out? Y/N________ A13. Appropriate documentation provided? Y/N______

RATING: Rate each basic factor on a scale of 1 to 5, 1 being lowest and 5 highest:

Factor B. Project Description & Schedule

B1. Project Description

☐ Does the project provide physical connections between community resources?
☐ Does it link existing community or regional trails?
☐ Does project enhance access to recreational opportunities?

B2. Is the project part of a master plan?

B3. ☐ Is the project land ownership secured/approved?

B4. Schedule

☐ Is this a phased project?
☐ Does schedule appear feasible?
☐ Does schedule begin no sooner than September of year of grant application?
☐ Is work completed within two years?

Rating_____ 

Factor C. Project Budget & Funding

C1-3.

☐ Is there sufficient budget detail?
☐ Is the source of all funding shown and does it total the requested dollar amount?
☐ Has entity requested maximum amount allowable (50%)? Note: Higher rating the more the entity brings.
☐ Do all items listed qualify for funding? (Items not funded include sidewalks, curb/gutter, landscaping, picnic facilities, etc.)
☐ Are all matches eligible?
☐ Are contingencies reasonable (e.g., 10% or less)? Does overall cost seem reasonable? For example, non-paved or natural trail will be much less than paved trail; bridges will add to cost, boardwalk will add to cost, etc.

Rating_____ 

Factor D. Project Details

D2. ☐ How many types of non-motorized use will the trail support (e.g., Nordic, bike, pedestrian, equestrian)?

D3. ☐ Will this trail be ADA accessible?

D4. ☐ New trail mileage (if applicable): ____________
☐ Paved (if applicable): Y/N ________ Separated path (separated preferred if paved): Y/N _______

D5-8.

☐ Facilities (e.g., bridge, boardwalk, trailhead, restroom, yurt, warming hut, signage, etc.):
☐ If the project is for ongoing trail maintenance, such as Nordic grooming, is there evidence that requesting entity is planning to find other funding sources for future years?

D9.

☐ Trail maintenance (if applicable) (Miles): _________

Rating_____

Factor E. Education

E1.

☐ Will there be development and operation of trail safety education program(s)?
☐ Will there be development and operation of trails-related environment education program(s)?
☐ Will there be production of trail-related educational material(s) (informational displays, in print, video, audio, interactive computer displays, etc.)?

Rating_____

Factor F. Partnerships/Volunteer Support

F1.

☐ Does project demonstrate coordinated partnerships among various groups (Federal agency, state agency, local government, non-profit group, community volunteer group, etc.)?
☐ Has the applicant and/or partner held open house(s) or public meeting(s) about project?

F2.

☐ Satisfactory prior RTP experience?: Y/N _________

F3.

☐ Have the appropriate number of letters for support been submitted (at least 2, no more than 5)?

Rating_____

Factor G. Other Factors

☐ Are there photos demonstrating before/after, existing portion(s) of project, etc.?
☐ Have two maps been supplied providing sufficient detail (not too much/ not too little) for location and/or route?
☐ Other: (specify)

Rating_____

Overall Rating (1-5): ______________________

Comments/Questions: