



Project # \_\_\_\_\_ Project Name: \_\_\_\_\_

**Section A: Project Overview**

Total Request: \_\_\_\_\_ Total Cost: \_\_\_\_\_

Right of Way (ROW) or Easement Secured? Y/N \_\_\_\_\_ Is Public Access Guaranteed? Y/N \_\_\_\_\_

Secondary Manager info filled out? Y/N \_\_\_\_\_ A13. Appropriate documentation provided? Y/N \_\_\_\_\_

RATING: Rate each basic factor on a scale of 1 to 5, 1 being lowest and 5 highest:

**Factor B. Project Description & Schedule**

*B1. Project Description*

- Does the project provide physical connections between community resources?
- Does it link existing community or regional trails?
- Does project enhance access to recreational opportunities?

*B2.*

- Is the project part of a master plan?

*B3.*

- Is the project land ownership secured/approved?

*B4. Schedule*

- Is this a phased project?
- Does schedule appear feasible?
- Does schedule begin no sooner than September of year of grant application?
- Is work completed within two years?

Rating \_\_\_\_\_

**Factor C. Project Budget & Funding**

*C1-2.*

- Is there sufficient budget detail?
- Is the source of all funding shown and does it total the requested dollar amount?
- Has entity requested maximum amount allowable (50%)? Note: Higher rating the more the entity brings.
- Do all items listed qualify for funding? (Items not funded include landscaping, picnic facilities, etc.)
- Are all matches eligible?
- Are contingencies reasonable (e.g., 10% or less)?  
Does overall cost seem reasonable? For example, non-paved or natural trail will be much less than paved trail; bridges will add to cost, boardwalk will add to cost, etc.

Rating \_\_\_\_\_

**Factor D. Project Details**

*D2.*

- How many types of motorized use will the trail support (e.g., single track, ATV, snowmobile, SXS, etc.)?

*D3.*

- Will this trail be ADA accessible?

*D4.*

- New trail mileage (if applicable): \_\_\_\_\_

*D5-8.*

- Facilities (e.g., bridge, trailhead, restroom, yurt, warming hut, signage, etc.):
- If the project is for ongoing trail maintenance, such as snowmobile grooming, is there evidence that requesting entity is planning to find other funding sources for future years?

D9.

- Trail maintenance (if applicable) (Miles): \_\_\_\_\_

Rating\_\_\_\_\_

**Factor E. Education**

E1.

- Will there be development and operation of trail safety education program(s)?
- Will there be development and operation of trails-related environment education program(s)?
- Will there be production of trail-related educational material(s) (informational displays, in print, video, audio, interactive computer displays, etc.)?

Rating\_\_\_\_\_

**Factor F. Partnerships/Volunteer Support**

F1.

- Does project demonstrate coordinated partnerships among various groups (Federal agency, state agency, local government, non-profit group, community volunteer group, etc.)?
- Has the applicant and/or partner held open house(s) or public meeting(s) about project?

F2.

- Satisfactory prior RTP experience?: Y/N

F3.

- Have the appropriate number of letters for support been submitted (at least 2, no more than 5)?

Rating\_\_\_\_\_

**Factor G. Other Factors**

- Are there photos demonstrating before/after, existing portion(s) of project, etc.?
- Have two maps been supplied providing sufficient detail (not too much/ not too little) for location and/or route?
- Other: (specify)

Rating\_\_\_\_\_

**Overall Rating:** \_\_\_\_\_

Comments/Questions: