Utah State Parks and Recreation

Off-Highway Vehicle Fiscal Incentive Grant

Evaluation Form for Applications

(Updated 4/30/2019)

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Factors that could disqualify the project:

Funding projects must be OHV-related (1) trail work, (2) access protection, (3) search and rescue, (4) tourism, (5) education, or (6) other uses that would further the policy set forth in U.C.A. 41-22-1, which states; "It is the policy of this state to promote safety and protection for persons, property, and the environment connected with the use, operation, and equipment of off-highway vehicles, to promote uniformity of laws, to adopt and pursue a safety education program, and to develop trails and other facilities for the use of these vehicles." Proposals outside of this scope are not eligible for funding.

Total Project Cost: \_\_\_\_\_\_\_\_\_\_\_\_\_ Total Amount Requested: \_\_\_\_\_\_\_\_\_\_ (Request must be less than total-project cost.)

Right of Way (ROW) or Easement Secured? (if applicable): Y/N \_\_\_\_\_\_\_\_

• If not, is there evidence in the application that landowner will permit project on the property and that

easement/ROW will be secured in a timely manner?: Y/N \_\_\_\_\_\_\_\_

• Note: If agency cannot write a letter stating that it will accept easement/ROW on its property, does the application indicate applicant is working with the agency and has agreed?: Y/N \_\_\_\_\_\_\_\_ If not, is there other evidence indicating that easement/ROW will be secured?

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Prior experience: What is the applicant’s track record for supporting opportunities of responsible OHV recreation? Has state awarded funds to this entity in the past? If so, was work satisfactorily completed?

*RATING: Rate each basic factor on a scale of 1 to 5, with 1 being lowest and 5 being highest:*

**Factor 1. Nature of Project:**

• Generally how much will this project benefit responsible OHV recreation?

• What kind of value is it likely to offer OHV recreation (e.g. a loop nearby a city for a quick outing, or a world-class destination)?

• How much total use of this project is there likely to be (e.g. annual visits of 100 or 100,000)?

• What portion of the project's total use is likely to be for OHV recreation versus other uses?

*For projects of the "trail work" category, answer these additional questions:*

• New trail mileage (if applicable): \_\_\_\_\_\_\_\_\_\_

• Trail maintenance (if applicable) (Miles): \_\_\_\_\_\_\_\_\_

• Facilities (e.g., bridge, boardwalk, trailhead, restroom, yurt, warming hut, signage, etc.):

• How many types of OHV use will the trail support?

• Does the project provide physical connections between resources? Does it link existing community or

regional trails?

• Does project enhance access to recreational opportunities?

• If the project is for ongoing trail maintenance is there evidence that requesting entity is planning to find other funding sources for future years?

• Is the project part of a master plan?

• Is this a phased project?

• For trail construction, does project, at a minimum, meet Utah State Parks trail-design standards?

"Nature of Project" Rating: \_\_\_\_\_\_\_\_\_

**Factor 2. Partnerships/Volunteer Support:**

• Does project demonstrate coordinated partnerships among various groups (federal agency, state

agency, local government, organized OHV group, community group, etc.)?

• Has the applicant and/or partner held open house(s) or public meeting(s) about project?

• Have letters of support been submitted?

"Partnerships/Volunteer Support" Rating: \_\_\_\_\_\_\_\_\_

**Factor 3. Budget/Cost:**

• Is there sufficient budget detail?

• Is the source of all funding shown and does it total the requested dollar amount?

• Has entity offered substantial matching funds (such as 50% of the total project cost)?

• Does the match come from the project sponsor directly (to demonstrate investment)?

• Do all items listed qualify for funding under this program?

• Are contingencies reasonable (e.g., 10% or less)?

• Does overall cost seem reasonable?

"Budget/Cost" Rating: \_\_\_\_\_\_\_\_\_

**Factor 4. Schedule:**

• Does schedule appear feasible?

• Does schedule begin no sooner than the grant application would be approved?

• Is work completed within two years of the grant application's approval?

"Schedule" Rating: \_\_\_\_\_\_\_\_\_

**Factor 5. Other Factors:**

• Are there photos demonstrating before/after, existing portion(s) of project, etc.?

• Is there a map providing sufficient detail (not too much/ not too little) for location and/or route?

• Other: (specify)

"Other Factors" Rating: \_\_\_\_\_\_\_\_\_

Comments/Questions:

Overall Rating: \_\_\_\_\_\_\_\_\_\_\_\_\_\_