



Utah State Parks and Recreation
Off-Highway Vehicle Fiscal Incentive Grant
Evaluation Form for Applications
(Updated 4/30/2019)

Project Name: _____

Factors that could disqualify the project:

Funding projects must be OHV-related (1) trail work, (2) access protection, (3) search and rescue, (4) tourism, (5) education, or (6) other uses that would further the policy set forth in U.C.A. 41-22-1, which states; "It is the policy of this state to promote safety and protection for persons, property, and the environment connected with the use, operation, and equipment of off-highway vehicles, to promote uniformity of laws, to adopt and pursue a safety education program, and to develop trails and other facilities for the use of these vehicles." Proposals outside of this scope are not eligible for funding.

Total Project Cost: _____ Total Amount Requested: _____ (Request must be less than total-project cost.)

Right of Way (ROW) or Easement Secured? (if applicable): Y/N _____

• If not, is there evidence in the application that landowner will permit project on the property and that easement/ROW will be secured in a timely manner?: Y/N _____

• Note: If agency cannot write a letter stating that it will accept easement/ROW on its property, does the application indicate applicant is working with the agency and has agreed?: Y/N _____ If not, is there other evidence indicating that easement/ROW will be secured?

Prior experience: What is the applicant's track record for supporting opportunities of responsible OHV recreation? Has state awarded funds to this entity in the past? If so, was work satisfactorily completed?

RATING: Rate each basic factor on a scale of 1 to 5, with 1 being lowest and 5 being highest:

Factor 1. Nature of Project:

- Generally how much will this project benefit responsible OHV recreation?
- What kind of value is it likely to offer OHV recreation (e.g. a loop nearby a city for a quick outing, or a world-class destination)?
- How much total use of this project is there likely to be (e.g. annual visits of 100 or 100,000)?
- What portion of the project's total use is likely to be for OHV recreation versus other uses?

For projects of the "trail work" category, answer these additional questions:

- New trail mileage (if applicable): _____
 - Trail maintenance (if applicable) (Miles): _____
 - Facilities (e.g., bridge, boardwalk, trailhead, restroom, yurt, warming hut, signage, etc.):
 - How many types of OHV use will the trail support?
 - Does the project provide physical connections between resources? Does it link existing community or regional trails?
 - Does project enhance access to recreational opportunities?
 - If the project is for ongoing trail maintenance is there evidence that requesting entity is planning to find other funding sources for future years?
 - Is the project part of a master plan?
 - Is this a phased project?
 - For trail construction, does project, at a minimum, meet Utah State Parks trail-design standards?
- "Nature of Project" Rating: _____

Factor 2. Partnerships/Volunteer Support:

- Does project demonstrate coordinated partnerships among various groups (federal agency, state agency, local government, organized OHV group, community group, etc.)?
 - Has the applicant and/or partner held open house(s) or public meeting(s) about project?
 - Have letters of support been submitted?
- "Partnerships/Volunteer Support" Rating: _____

Factor 3. Budget/Cost:

- Is there sufficient budget detail?
 - Is the source of all funding shown and does it total the requested dollar amount?
 - Has entity offered substantial matching funds (such as 50% of the total project cost)?
 - Does the match come from the project sponsor directly (to demonstrate investment)?
 - Do all items listed qualify for funding under this program?
 - Are contingencies reasonable (e.g., 10% or less)?
 - Does overall cost seem reasonable?
- "Budget/Cost" Rating: _____

Factor 4. Schedule:

- Does schedule appear feasible?
- Does schedule begin no sooner than the grant application would be approved?
- Is work completed within two years of the grant application's approval?

"Schedule" Rating: _____

Factor 5. Other Factors:

- Are there photos demonstrating before/after, existing portion(s) of project, etc.?
- Is there a map providing sufficient detail (not too much/ not too little) for location and/or route?
- Other: (specify)

"Other Factors" Rating: _____

Comments/Questions:

Overall Rating: _____